



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JANUARY 10, 2018 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on January 10, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager - Tara Clayton, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated January 10, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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4. DEPUTATIONS AND PETITIONS

None scheduled

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – December 20, 2017
[05_01_Dec20_2017_7pm_Minutes_draft](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated December 20, 2017 be

adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for December 14, 2017 to January 3, 2018 to be presented
[07](#)

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$578,664.32 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

b. Administration

1. Municipal Asset Management Regulation

[09_b_01_Municipal asset management regulation](#)

#2018-

Moved by _____

Seconded by _____

That the Municipal Asset Management Regulation information is received.

2. Animal Control Contract

[09_b_02_AnimalControlContractRenewal](#)

#2018-

Moved by _____

Seconded by _____

THAT council approve the draft agreement for the services of animal control with the Glencoe Animal shelter.

3. Council Code of Conduct

[09_b_03_CodeOfConductCouncil](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approve the draft Code of Conduct for Council and adopt it by by-law; and

THAT staff be directed to bring forward a draft agreement with Mark McDonald to serve as the Integrity Commissioner for Southwest Middlesex for council's review and approval.

c. Building

d. Finance

1. Adjustment of Property Taxes – 39 06 001 030 07400

[09_d_01_Tax Adjustment 1](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-030-07400-0000 by \$59.00 in accordance with MPAC's recommendation.

2. Adjustment of Property Taxes – 39 06 001 030 06001

[09_d_02_Tax Adjustment 2](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-030-06001-0000 by \$71.00 in accordance with MPAC's recommendation.

3. Adjustment of Property Taxes – 39 06 001 060 05800

[09_d_03_Tax Adjustment 3](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-060-05800-0000 by \$886.00 in accordance with MPAC's recommendation.

4. Adjustment of Property Taxes – 39 06 000 070 03602

[09_d_04_Tax Adjustment 4](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-070-03602-0000 by \$249.00 in accordance with MPAC's recommendation.

e. Facilities and Recreation

f. Public Works

1. Glencoe Storm Water Outlet Drain

[09_f_01_Glencoe Storm Water Outlet Drain Report to Council](#)

#2018-

Moved by _____

Seconded by _____

THAT Council accepts the Petition for Drainage Works and appoints Spriet Engineering under Section 4 of the Drainage Act to examine the area and produce a report to council on this matter.

2. Pilkington Petition (James Court Outlet Drain)

[09_f_02_Pilkington Petition Report To Council](#)

#2018-

Moved by _____

Seconded by _____

THAT Council accepts the Petition for Drainage Works and appoints Spriet Engineering under Section 4 of the Drainage Act to examine the area and produce a report to council on this matter.

3. West Lorne Water Reservoir – Outlet Replacement Tender Results

[09_f_03_WLWaterReservoirOutletReplTenderResults](#)

#2018-

Moved by _____

Seconded by _____

THAT Council authorize the CAO/Clerk to award the West Lorne Water Reservoir Repair Project to Omega Contractors.

10. REPORTS OF COMMITTEES

1. LTVCA Board of Directors Meeting Minutes – December 14, 2017

[10_LTVCA BD Minutes 12 14 17Final](#)

#2018-

Moved by _____

Seconded by _____

THAT the LTVCA Board of Directors Meeting Minutes dated December 14, 2017 are received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1.2017 MPAC Year-End Assessment Report for the 2018 Tax Year

[12_01_MPAC 2017 YearEnd Assessment Report for the 2018 Tax Year](#)

2.Minister of Finance letter concerning the federal legalization of cannabis

[12_02_Finance Minister Letter to Heads of Council_Cannabis](#)

3.Ministry of Municipal Affairs letter concerning Bill 59, Putting Consumers First Act

[12_03_MinistryletterPuttingConsumersFirstAct](#)

4.Passing of Bill 139 – the Building Better Communities and Conserving Watersheds Act, 2017

[12_04_Bill139](#)

5.2018 AMO Membership renewal letter

[12_05_AMO MEPCO 2018 Membership Letter](#)

6.Agricultural Drainage Infrastructure Program Information for 2018/2019

[12_06_Mun Let DrainageInfrastructureProgram](#)

7.Upcoming Drainage Courses and Tile Loan Program Information for 2018/2019

[12_07_drainage courses](#)

8.SWIFT Newsletter – Canada’s largest, publicly funded, regional broadband project prepares for construction

[12_08_SwiftNewsletter](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- January 24, 2018 – Council – 7:00 p.m.
- January 31, 2017 – Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

#2017-
Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

Labour relations or employee negotiations

Specifically the matter relates to the following:

SWM Public Works Department

#2017-
Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2017/111 – third reading only

[16_01_Bylaw_2017_111_ZoningAmdnt_217TalbotSt](#)

Being a by-law to change the zoning of the lands within the Municipality of Southwest Middlesex from the Future Residential Holding 2 (FR-H-2) Zone to the Residential First Density One Site-Specific 5 ((R1(1)-5) Zone and the Institutional Site-Specific 1 Holding 9 (I-1-H-9) Zone

2. By-law No. 2018/001

[16_02_2018_001BorrowingBylaw](#)

Being a municipal by-law for borrowing current expenditures.

3. By-law No. 2018/002

[16_03_2018_002InterimTaxLevy](#)

Being a by-law to provide for Interim Tax Levies for the year 2018

4. By-law No. 2018/003

[16_04_2018_003 Government 1 Drain Collection](#)

Being a by-law to provide for the collection of the cost of construction of the Government #1 Drain

5. By-law No. 2018/004

[16_05_2018_004 IOLC Borrowing By-Law](#)

Being a by-law to authorize certain new capital works of the Corporation of the Municipality of Southwest Middlesex (The "Municipality"); to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing such capital works (Glencoe Comprehensive Library); to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long-term borrowing for such works through the issue of debentures to the OILC

6. By-law No. 2018/005

[16_06_2018_005AnimalControlOfficerContractAgreement](#)

Being a by-law to authorize the signing of an agreement between the Municipality of Southwest Middlesex and the Glencoe Animal Shelter to provide services of Animal Control Officer for the Municipality

7. By-law No. 2018/006

[16_07_2018_006_Council Code Conduct](#)

#2018-

Moved by _____

Seconded by _____

Being a by-law to establish a Council Code of Conduct Policy

8. By-law No. 2018/007

[16_08_2018_007ConfirmingJanuary10MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 10, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/001 to By-law No. 2018/007 be given first and second readings.

#2018-

Moved by _____

Seconded by _____

That By-law No. 2017/111 and 2018/001 to By-law No. 2018/007 be read a third and final time.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.